

Tenant Vacated Unit

If you have vacated your unit after hours, please fill out the form below and put in the drop box at the Southeast side of the building, email to sales@savonstorage.com the next day or send via fax the next day to 619-427-6357

Date: _____

Unit Number _____

Tenant Name: _____

Forwarding address (If Applicable):

**Street and
Number:** _____ **City:** _____ **State** ____ **Zip** _____

Phone: _____

This is to inform Savon Storage that I have vacated my storage unit listed above. I have removed my lock and left the unit undamaged, clean, swept with no trash left behind.

Tenant Signature

Date

Manager's Inspection of Vacant Unit

I have inspected the unit and found one of the following:

Not locked, clean, swept and empty with no damage.

Not locked, clean but damaged: _____

Not locked with miscellaneous trash and debris

Still has customer lock.

Manager

Date